



# Canyon Independent School District

Dr. Darryl Flusche  
Superintendent



## Canyon High School

Jennifer Boren  
Principal

Parents of Canyon High School Students,

Canyon ISD will continue to use the online student registration process for the 2019-20 school year. Online registration will be completed through our Skyward student information system beginning this year and you can find the online student registration process at [canyonisd.net/resources/enrollment-information](http://canyonisd.net/resources/enrollment-information).

**The online registration system will open on July 23. Online registration must be completed before on-site registration (July 30 and 31).**

Below are instructions specific to CHS. Please contact the CHS Front Office at 806-677-2740 if you have any questions.

<u>Returning students</u>	<u>New students</u>
<ol style="list-style-type: none"> <li>Complete the online registration process. Please note there is <b>NOT</b> a printed confirmation page with Skyward.</li> <li>Bring the following to the on-site registration on July 30 (freshmen and sophomores) and July 31 (juniors and seniors) for returning students to complete registration and pick up your student's schedule:               <ol style="list-style-type: none"> <li>Copy of Parent/legal guardian's ID (typically a driver's license)</li> <li>Copy of Proof of residency</li> </ol> </li> </ol> <p><b>July 30, 12:00pm-6:00pm (incoming 9th and 10th)</b>  <b>July 31, 9:00am-11:00am and 12:30pm-3:30pm</b>  <b>(incoming 11th and 12th)</b></p>	<ol style="list-style-type: none"> <li>Complete the online registration process. Please note there is <b>NOT</b> a printed confirmation page with Skyward.</li> <li><b>Schedule an appointment with CHS registrar Carrah Sparks at 806-677-2745 after July 23.</b></li> <li>Bring the following to your appointment:               <ol style="list-style-type: none"> <li>Student's birth certificate</li> <li>Student's Social Security card</li> <li>Immunization records</li> <li>Parent/legal guardian's ID (typically a driver's license)</li> <li>Proof of residency</li> <li>Withdrawal documentation or transcript from previous school.</li> </ol> </li> </ol>

**Transfer student** information and forms for the 2019-20 school year are available at [canyonisd.net/departments/support-services/transfers](http://canyonisd.net/departments/support-services/transfers). You are encouraged to get these forms filled out and turned in NOW. This must be completed each year your student plans on transferring from their home campus. Transfer students that have not been approved will not be allowed to register on campus until that is completed.

We hope this information is helpful. Please feel free to contact us if you have questions.

Sincerely,

Carrah Sparks  
CHS Registrar  
806-677-2745

Jennifer Boren  
CHS Principal  
806-677-2740

**Brandi Sanderson**  
Associate Principal

**Eric Gomez**  
Assistant Principal

**Blake Hurst**  
Assistant Principal

**Mark McCulloch**  
Assistant Principal

**Attendance Office**  
806-677-2746

1701 23rd Street, Canyon, TX 79015  
806-677-2740 | 806-677-2779 (Fax)  
[chs.canyonisd.net](http://chs.canyonisd.net) | [twitter.com/canyon\\_hs](https://twitter.com/canyon_hs)

**Counseling Center**  
806-677-2747

# PROOF OF RESIDENCY

Proof of Residency must be in the parent/legal guardian's name and must display the physical address (this being the "service address"). Proof of Residency must be dated in the current month or one month prior.

ACCEPTABLE	NOT ACCEPTABLE
<p>Must show the <b><u>service address</u></b>:</p> <ol style="list-style-type: none"> <li>1. Xcel Energy statement</li> <li>2. Atmos Energy statement</li> <li>3. West Texas Gas statement</li> <li>4. City Water statement</li> <li>5. BFI Sanitation statement</li> <li>6. Propane delivery statement</li> <li>7. Rent/lease receipt <u>on company letterhead</u></li> <li>8. Notarized Residency Form (available in the school office; will also need a current utility statement in the homeowner's name)</li> <li>9. Direct TV, Suddenlink, etc., statement</li> </ol>	<ol style="list-style-type: none"> <li>1. Telephone statement</li> <li>2. Cell phone statement</li> <li>3. Title to land</li> <li>4. Property tax statement</li> <li>5. Driver's license</li> <li>6. Medicaid statement</li> <li>7. Disconnect notices</li> <li>8. Unprinted/handwritten/general purpose rent/lease papers</li> <li>9. Texas Department of Human Services records</li> <li>10. Telephone book address</li> <li>11. Library card</li> <li>12. Car insurance</li> <li>13. PO Box or Route</li> </ol>

*Presenting a false record or falsifying records is an offense under Section 37.10, Penal Code, and enrollment of the child under false documents subjects the person to liability for tuition or other costs. [TEC Sec. 25.002(3)(d)]*